

Skerne and Wansford Parish Council



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Minutes of the meeting of the Skerne and Wansford Parish Council, which was held in the Wansford Village Hall on Tuesday March 19 2013 at 7.30pm.

- 1 **Present:** Councillors Marian Terry, Ian Lamble, Jackie Dobson, Sue Waites, Bryan Hills, Neil Robson, Mark Padgett, ERY councillors Jonathan Owen and Jane Evison.
- 2 **Apologies: Coun Caroline Harrison**
- 3 **Public session:** There were no members of the public present
- 4 **Declarations of interests**
 - i None recorded.
 - ii None dispensed.
- 5 To confirm the minutes of the meeting held on January 15 2013 as a true and correct record: These were accepted and signed: Proposed by Coun Hills, seconded by Coun Dobson.
- 6 **Planning application:** Removal of conditions – occupancy restriction and holiday occupancy restrictions at the Old Chapel, Chapel, Chapel Lane, Wansford, for Mr M and Mrs G B Grassam. 13/00138/VAR. Response to be received by February 13 2013.. **Resolved:** To ratify ‘no comment’ response already made.. Proposed Coun Hills, second Coun Padgett.
- 7 **To dispose of any business remaining from the previous meeting and, if necessary, decide on a course of action:**
 - i Wansford enhancement scheme. Matter deferred as Coun Harrison not present.
 - ii Notice/information boards update. An order had been placed for the Skerne noticeboard from Driffield woodworker Chris Greenlaw and completion was anticipated by the end of the month.
 - iii Forthcoming grant application to Lissett Wind Farm Fund. Final costings for an identical noticeboard for Wansford were awaited before the application could be fully completed. Only 70per cent of the cost could be applied for but imputed labour was included in the total figure. The remainder would be made up from the Diamond Jubilee fund (which would could the cover of the Diamond Jubilee commemorative plaques on both of the noticeboards) and parish council funds.
 - iv Forthcoming newsletter: various items were suggested.
- 8 **Finance**
 - i **Resolved:** To ratify payment of £95.76 to clerk as reimbursement for 20 bags of salt for spreaders (£79.80 + £15.96 VAT). Proposed Coun Padgett, seconded Coun Hills.
 - ii **Resolved:** To ratify payment of £84 (£70 plus £14 VAT) to ERNLLCA for clerk’s attendance at Spring Conference on April 12 2013. Proposed Coun Dobson, seconded Coun Hills.
 - iii **Noted:** Receipt of grant of £962 in respect of noticeboard application
 - iv **Received:** Bank reconciliation
 - v Outstanding grit grant allocation: There was £88.20 left in the fund. The clerk to order a fill-up of the Wansford bin. Coun Waites reported that the Skerne bin was full.
 - vi **Resolved:** To pay clerk’s salary - £1,100. Proposed Coun Dobson, seconded Coun Robson.
 - vii **Reviewed:** Internal control procedures. Members decided that the procedures were working well and noted that Mrs Mary Hudson has, once again, checked that the books balance and the accounts were in order.

9 Administration

- i Parish council vacancy. A name was put forward. Coun Hills to ascertain if the person had any interest.
- ii **Resolved:** To ask John Newland to sign off the annual return, should that prove necessary under the new audit system. Proposed Coun Padgett, seconded Coun Terry.

10 Training

- i Clerk to attend ERNLLCA: Spring conference, April 12 at Willerby.
- ii Chairman had attended ERNLLCA: Advanced Chairmanship – chairman attended Challenging Meetings course.
- iii Back To Basics course (covering PAYE Real Time Reporting and audit and end-of-year procedures) run by ERNLLCA/SLCC on March 21, clerk attending. **Resolved:** To fund the clerk's attendance (£15), which she had paid herself. Proposed Coun Hills, seconded Coun Padgett.

11 Correspondence

- i **ERYC: YORSwitch Cheaper Energy Together.** dealt with in annual parish meeting.
- ii **ERYC: Lissett Community Windfarm Fund** application pack and application workshops. Dealt with under item 8iii. Everyone who had had an application pack had been sent a workshop invitation.
- iii **The Planning Inspectorate:** Proposed Yorkshire and Humber Carbon Capture and Storage Cross-Country Pipeline. **Resolved:** To ratify following response made after electronic distribution of documents to councillors: 'Are the communities which will suffer from increased traffic and disruption during the construction to be compensated through a community fund?' Proposed Coun Robson, seconded Coun Padgett.
- iv **Burton Agnes Parish Council:** Invitation to join East Wolds and Coastal Area Parish Council network (**Copy of letter sent by e-mail/ included**). Left in abeyance. It was understood that this had been sent by an individual councillor. It was decided that the clerk should contact the Burton Agnes parish clerk asking for the make-up and brief of the network before making a decision on this.
- v **ERYC: East Riding Draft Local Plan** consultation. Did not affect either Wansford or Skerne.
- vi **Dodds Renewables:** Request to place an advertisement in newsletter. Members decided that as space was limited they would not be offering advertising space. Agreed by a show of hands.
- vii **Autela Payroll Services:** PAYE Real Time Reporting: in abeyance to ascertain if clerk can master the system.
- viii **Noted: ERYC:** Community Funds linked to energy-related developments
- ix **ERYC: National Inventory of War Memorials.** To note that the Skerne War Memorial has now been added to this after research by clerk.
- x **ERYC Conservative Group:** Invitation to a Parish Cluster Meeting on June 13 2013. The clerk and chairman would attend.
- xi **ERYC:** Response from Dave England re highways issues (circulated). Very little of the on-going issues reported to ERYC highways had been attended to. The clerk to forward the highways response to Coun Evison with a note to that effect and this be placed on the agenda at the Conservative Group Parish Cluster Meeting.
- xii **Noted: East Riding of Yorkshire Local Involvement Network:** Health and Social Care Pathways in ERoY. It was observed that some of the information within this document was already out of date.
- xiii **Noted: Came & Co:** Parish Matters – circulated electronically.

12 Highways:

13 **Other correspondence** ERNLLCA newsletters; East Riding Parish News, Clerk and Councils Direct Yearbook, Umbrella, etc. All noted.

14 **To receive reports from representatives:** None.

15 **Items for next agenda:** None.

16 **Date and time of next meeting:** Extraordinary meeting on **March 26** at 7.30pm; regular meeting on **May 2 (agm)** at 7.30pm. **Noted:** That, an extraordinary meeting may have to be called in April to approve the accounts.

18: Invitation to Northern Gas Tackling Fuel Poverty And Improving Carbon Monoxide Awareness workshop – with lunch - at Royal York Hotel on March 26 starting at 9.15am. No-one available to attend.